



## IQAC Meeting held on 11<sup>th</sup> Oct 2018

### Members Present

Sr. (Dr.) Rosily	Dr. Purnima Topden
Sr. (Dr.) Molly	Dr. Anu Ahuja
Dr. Renu Gupta	Dr. Amrita Sastry
Dr. Sushila Ramaswamy	Dr. Pavitra Bhardwaj
Dr. Nilima Chitgopekar	Dr. Alka Marwaha

### Agenda

1. Establishing a steering committee for the preparation of SSR which has to be submitted on 1<sup>st</sup> Nov, 2019.
2. Collection data of the feedback and doing its qualitative analysis.
3. Submitting the AQAR for the year 2017-18 by end December 2018
4. Signing up of Mou's for exchange programs with Indian or Foreign Universities
5. Applying for new courses (degree or diploma eg. M.A., M.Sc., BBA or BBM
6. Upgrading the College Website
7. Filling up of NIRF Ranking Form.
8. Organizing Debates/ Seminars based on Value System.
9. Organizing UGC sponsored Seminar on use of new technologies for teaching learning and governing of Higher Educational Institutes.

### Minutes of the meeting

1. The committee was informed about the revised formats of SSR and it was decided that all members will have a look at the SSR manual and each will be responsible for at least of the seven Criteria, Subsequently, groups of teachers will be formed to hook on the 7 criteria, The concatenates of the Departmental Report will be shared with all the Departments through the TIC's so that collecting the requisite information the link of the SSS Manual has already been shared with the committee.
2. Based on Q1.4 in the SSR, the feedback forms will be revised and uploaded on the website. All teachers will ensure that students fill there forms online by end of this year. Dr. Sunita suggested that we link the filling up of the form with the online Pavitra will look into the feedback data already solved clearance for the upcoming exams.

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3. The AQAR for the year 2017-18 is according to the old format. Alka Marwaha will start filling up the form and share it with the committee in the next meeting.
4. Research Committee to be advised to start looking into the prospects of signing Mou's with foreign Universities.
5. All departments to be advised to start applying for some degree or diploma course to UGC. Some of the suggested course are : Master in disciplines of History, Pol. Sc., Sociology, Psychology Math, M.El.ED, BBA, BBM, Journalism and Mass Communications, Department of Computer Science, Abhinav will be called in the next meeting to explain the process of application for their courses. IQAC will check on the DU website for certificate courses.
6. It was suggested that IQAC should guide the committee of teachers comprising Charu, Shweta, Priyanka and Shruti who is responsible for the updation of information. Not only does the updating of information is to be reorganized and properly secured a creativity team is needed to make the Home Page look eye-catching and attractive.
7. In the coming month IQAC will have to move towards resubmitting the NIRF form.
8. As per the SSR(Ref. 7.1.17) IQAC will organize seminars/debates based on value System in collaboration with other Societies or Department.
9. Dr. Amrita Sastry will work towards organizing a half day Seminar on Mentoring of College Students on the 19<sup>th</sup> Dec, 2019 which is the last working day of this semester.
10. IQAC will send the proposal to UGC or ICSSR to sponsor / fund a Seminar on use of new technologies for teaching, learning and governance of HEI's.

*Dr. Alka Marwaha*

Dr. Alka Marwaha

IQAC Co-Ordinator

*Priyanka M. Bhatnagar*

*Reenu*

*Sr. Rosily*

*Harshika*

*Molly*

*Prasanna*

*Pantia*  
*(Dr. Pantia Bhardwaj)*

*Amrita Sastry*

*Amrita*